

IBARAKI CHRISTIAN UNIVERSITY

Department of Contemporary English Internship Application Form

Please confirm that you have read the Internship Information page and the Intern Q&A page at <http://www.gendaieigo.info/internship>.

I have read the Internship Information and Q & A pages.

CONTACT INFORMATION

Given Name(s)

Family Name

Date of Birth
(YYYY/MM/DD)

Age

Gender

M
F

Nationality

Address

Skype Name

E-mail

ACADEMIC INFORMATION

Name of
Educational
Institution of
Enrollment

Year in School

If other, please
specify year

Major Field of
Study

Anticipated Date
of Graduation
(YYYY/MM/DD)

Minor Field of
Study (if any)

INTERNSHIP DATES AND LENGTH

Preferred
Internship
Length

If other, please
describe

Preferred
Starting Date
(YYYY/MM/DD)

Preferred Date
of Completion
(YYYY/MM/DD)

BACKGROUND AND INTERESTS

Please limit your answers to the visible space provided in the boxes below. If you would like to add additional information, please submit it as an additional document.

Why are you
applying for an
internship?

Intercultural
Experience

Experience
Abroad

**Language
Experience
(Please note that
Japanese
language skills
are not required.)**

**Teaching,
Coaching or
Leadership
Experience**

Work Experience

What are your goals in coming to Japan?

Imagine that you must plan a game, cultural event or outing where you would do something in English with students having limited English ability.

Please describe your plan.

Add any additional information you would like to tell us about yourself and why your interning here would be beneficial for you, your school and IC

HEALTH INFORMATION

Do you have any allergies or medical issues? If so, please explain.

REFERENCES

Please include three references.

Given Name(s)

Family Name

Relation to you

Phone number

Email Address

Skype Name

Given Name(s)

Family Name

Relation to you

Phone number

Email Address

Skype Name

Given Name(s)

Family Name

Relation to you

Phone number

Email Address

Skype Name

If you pass the initial screening interview, please send the following required documents by post and email. Optional documents can be sent by post, email or both as is appropriate.

Required documents:

- A. Application form
- B. Resume
- C. Official transcripts
- D. One to three letters of recommendation
- E. A current verification enrollment certificate or equivalent document

Optional documents and files:

These could be a creative work and/or an additional supporting document such as one of the following:

A. An Introduction

Introduce yourself, your school or life in your area in simple English. If you speak in this, please speak slowly and enunciate clearly, remembering that your audience may have students with limited English ability.

B. An essay or story, multimedia presentation, short movie or something else.

Please send the required documents and any optional documents to:

Intern Coordinator, 5100 Office Space

Ibaraki Christian University

6-11-1 Omika-cho, Hitachi

Ibaraki, Japan 319-1295

Please also email digital copies of everything to english_intern@Ticc.ac.jp.

Please also note that email can be treated as spam or lost somewhere along the way, if you do not receive any confirmation or email concerning your application, we suggest you email to confirm that we have received everything. You can reach us at english_intern@Ticc.ac.jp. Please change the AT to an @ mark.